



Fine Furniture Consignment

7995 E Paradise Lane, Scottsdale, AZ 85260

Main: 480.607.0143

consign@stevensaz.com

Consignor # _____

Customer Name: _____

Date: _____

Mailing Address: _____

Contract Expiration Date: _____

City, State, Zip Code: _____

Referred by: _____

Phone Number: _____

Email: _____

Inventory will be placed in the venue best suited to sell the item

at the discretion of Stevens at any time within the 90 days _____

Contract Term: _____

- 90 days

Authenticity: _____

- Consignor confirms that each item is authentic and that they have legal possession of each item that is being consigned.

Condition: _____

- At time of arrival in store, all items must be clean, free of defects and odor with no visible stains or missing hardware. Otherwise, charges for necessary cleaning, repair, touchup and/or disposal will be applied against your consignor payment.
- We reserve the right to donate any item that does not meet our condition requirements or items not approved for consignment.
- Stevens Fine Furniture Consignment is not responsible or liable for loss or damage of consigned items due to accident, theft, or fire.

Payment: _____

- Once the item is sold, the consignor will receive 50% of the selling price in the form of a check. Checks will be mailed to the address on file on the 5th of each month for items sold in the prior month.
- Checks under \$50 will not be mailed out.

Pricing: _____

- Stevens Fine Furniture Consignment prices items based on fair market value and condition.
- Items will be eligible for a 20% price adjustment during the first 30 days and an additional 20% between 30 and 60 days. After 75 days, a final markdown up to 50% may be applied for the remaining 15 days of contract.
- We do not accept items with a resale value less than \$100 dollars.
- A nominal fee will be added to every item which will be paid by the buyer.

Incurred Costs: _____

- Consignor is responsible for all charges incurred on merchandise collected and returned to the consignor's home. • Consignor will be responsible for all costs incurred on items that must be cleaned and/or repaired at a rate of \$50 per hour to meet Stevens condition requirements.

Prior to Contract Expiration: _____

- Items picked up at any time prior to contract expiration will be subject to an early service fee of 10% of the original selling price.

Post Contract: _____

If the consignment items have not sold, Stevens provides Consignor with the following options:

- Consignor may pick up the items or arrange delivery at their own expense.
- **Any item not picked up or sold within 95 days becomes the property of Stevens Fine Furniture Consignment to dispose of as they determine is appropriate.**
- Note: It is Consignor's obligation to keep track of the time period and contact Stevens Fine Furniture Consignment to pick up the items within the time period. Stevens Fine Furniture Consignment will not contact the client directly upon the expiration of the 90 days. Consignor acknowledges that if they do not contact Stevens, the items will be disposed of as necessary. • Stevens Fine Furniture Consignment will not donate expired inventory on your behalf.

Consignor

Stevens Fine Furniture Consignment



Fine Furniture Consignment

7995 E Paradise Lane, Scottsdale, AZ 85260

Main: 480.607.0143

Guidelines for ALL Incoming Consignments

We ask that you email photos of each item to consign@stevansaz.com. Please include manufacture, condition, dimensions, age, and price paid. If there is a condition issue, please take photos of the issue and include in your email along with a description of the issue.

All consignments **MUST**:

- ✓ Be approved by email
- ✓ Meet Stevans condition requirements
- ✓ Be scheduled for pickup by Stevans management(drop off for smaller items only)
- ✓ Have a completed approved contract on file with Stevans

Stevans Condition Requirements:

- ✓ At time of arrival in store, all items must be clean, free of defects and odor, with no visible stains or missing hardware. At Stevans discretion, charges for necessary cleaning, repair or touchup will be applied against your consignor payment.
- ✓ We reserve the right to donate any item that does not meet our condition requirements or items not approved for consignment.

DO NOT send additional items to the store that have not been approved for consignment. We accept consignments on Tuesdays, Wednesdays, and Thursdays only. We do not accept walk-ins. Please email or call to schedule appt to drop off.

Please note that the Movers we work with are very familiar with the quality and condition requirements of the items accepted on consignment by Stevans. Should they question the condition of an item, they have been instructed by Stevans management to contact Stevans prior to transporting item(s) to the store.

Consignors are responsible for paying movers directly in cash or by check, or credit card if accepted by mover.

Estimated rates for Movers are:

- ✓ \$99 an hour for two men and a truck
- ✓ \$120 an hour for three men and a truck
- ✓ Additional charge when stairs are involved
- ✓ Additional charge when more than three men are required to move large,heavy items.
- ✓ Mover's time includes placing the item(s) in Stevans showroom.

Signature

Date



Fine Furniture Consignment

7995 E Paradise Lane, Scottsdale, AZ 85260

Main: 480.607.0143



Customer Pick-up & Drop Off Policy



- **Customer pickups & drop offs are for smaller furniture pieces & artwork ONLY.** Please bring help to load your items. Please bring your own wrapping material. We do not supply it.
- **Larger furniture items such as sofas, beds, armoires, dining tables & chairs require professional movers...NO EXCEPTIONS.**
- **All items must be picked up within 3-5 business days.** We do prefer a scheduled pickup date & time at the time of purchase. If you need to call and schedule a pickup for a later date, please contact your salesperson at 480-607-0143.
- **If you cannot pickup your items within 5 business days from the date of purchase, a \$20 storage fee per item will be charged daily until items are picked up....NO EXCEPTIONS.**
- **Please be prepared to show a copy of your invoice or ID at time of pickup. If you are having a third party pick up your items on your behalf, please send us an email at least 24 hours in advance to contactus@stevansaz.com, notifying us of the change and the name of the Moving Company and/or person.**
- **Drop offs MUST be preapproved and scheduled by management.** Please bring help to unload your items. We will not unload them for you. If help is required, we are happy to arrange on your behalf for \$99 an hour, please schedule in advance for this option.

Acknowledgment of Stevans Fine Furniture Policy & Acceptance of Full Liability

- **We acknowledge that we will be picking up or dropping off items at Stevans Fine Furniture personally and without professional movers.**
- **For purchased items, we acknowledge that we are responsible to provide our own wrapping material and that items must be picked up within 5 business days from purchase date.**
- **In signing this release, I acknowledge and represent that I hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE, Stevans Fine Furniture, Staff or Property Owners from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss or damage, that may be sustained by me, or to any property belonging to me, while doing business with Stevans Fine Furniture.**
- **Should the purchased furniture be damaged while loading it, we agree there will be no refund. All sales are final.**

Printed Name: _____

Signature: _____ Date: _____